

YT Nursing Academy

Admission Policy

Introduction

This Admission Policy outlines the principles, eligibility, and processes governing admission to nursing programs at **YT Nursing Academy**, Bhutan. The policy ensures transparency, fairness, merit-based selection, and alignment with the health workforce needs of the country.

1. Objectives

- To select qualified and motivated students into nursing education.
- To ensure equity, merit, and inclusivity in the admission process.
- To meet the standards set by the Bhutan Medical and Health Council (BMHC), BQPCA and Ministry of Education and Skills Development.
- To contribute to the development of a competent, ethical, and compassionate nursing workforce.

2. Scope

This policy applies to all applicants seeking admission to:

- **General Nursing and Midwifery (GNM) Diploma Program**

3. Admission Committee

- 3.1 The Academy Board will nominate a five-member independent admission committee comprising of Dean, Academic Head, two lecturer and AFD Head.
- 3.2 The Admission Committee shall exercise their full right, integrity and professionalism in selecting the best based on merit.
- 3.3 The Committee members shall be entitled for one-time lumpsum allowances after the successful conduct of admission.
- 3.4 The Admission Committee shall be responsible and accountable for any administrative lapses during admission processes.
- 3.5 The Director may serve as an observer during the whole admission processes.

4. Eligibility Criteria

4.1 General Nursing and Midwifery (GNM) – 3 Years

- **Age:** 17 to 30 years
- **Education:** Class XII (Science/Commerce/ Arts)
- **Minimum Marks:** 50% aggregate
- **Enrollment Percentage:** Female (60%) and Male: 40%
- **Language Proficiency:** English required; basic Dzongkha literacy preferred

5. Admission Quotas

Male: 40% and Female: 60%

6. Scholarship:

Note: Annually 3 half scholarship will be offered for students coming from disabled and single parents with poor economic background.

6. Admission Process

6.1 Notification & Application

- Annual admission notifications shall be published in all
 - Print media houses
 - BBS
 - Institute website
 - Various Social media platforms

6.2 Application Submission

- Mode: Online
- Documents Required;
 - Admission Form (filled up)
 - Academic transcripts (Class XII)
 - Citizenship Identity Card
 - Passport-sized photos
 - Security Clearance

6.3 Selection Process

- 1) Merit based through total cumulative scores in five best subjects.
2. Different score shall be allocated for different subjects,
- 3) The existing subject weightage and scoring criteria of FNPH shall be followed,

7. Fee Structure and Financial Aid

7.1) Proposed Fee structure

SLNo	Category of Fees	Amount per semester	Remarks
1.	Tuition	75, 000	
2.	Registration	1000	
2.	Hostel & Mess	30,000	
3.	Clinical	10,000	
4.	Lab	10, 000	
5.	Student's welfare	500	
6.	Security	5000	Refundable
	TOTAL	131,500/-	

- Fee structure will be approved by the Board and made public at the time of admission announcement.
- Scholarships and financial aid available for:
 - Students from low-income households,
 - Students with disability,
 - Students from single parent
 - Reserved categories
 - Academic merit-based grants
- ESP Education Loan for students shall be facilitated with Bank of Bhutan (BoB) as agreed through partnership MoU.

8. Admission Dates

SLNo	Activity	Tentative Date
1.	Announcement for Admission	1st August
2.	Closure of Admission	12th August
3.	Review and verification	13-14 August
4.	Announcement of Result	15th August
5.	Reporting of students	18th August
6.	Orientation Program	19th August
7.	Start of academic session	20th August

9. Re-Admission and Transfers

- Re-admission allowed once in case of:
 - Medical leave
 - Family emergencies
 - Financial hardship (with approval and documentation)
- Transfers from other registered Nursing Institutes offering same program shall be accepted.
- Through assessment and review shall be done for any transferred enrollment.

10. Code of Conduct for Applicants

- Providing false information or forged documents will lead to disqualification or termination of admission.
- Students must adhere to YT Nursing Academy's ethics, behavior, and academic guidelines from the time of admission.

11. Grievance Redressal

- An Admission Grievance Committee will address disputes or concerns during the admission cycle.
- Complaints to be submitted in writing within 5 working days of merit list publication.

12. Policy Review

- This Admission Policy will be reviewed annually or as required by changes in:
 - BMHC guidelines
 - National Nursing Education Policies
 - Institutional goals,
 - Number of enrolments to be made.

Annexures (Optional)

- **Annex 1:** Sample Application Form
- **Annex 2:** Interview Scoring Criteria